## Adding / Removing a premises

## to an existing Licence under the *Industrial Hemp Act 2004* of Western Australia

## Refer to ‘IHP-3 Notes to assist in applying for an Industrial Hemp Licence’ available from the [DPIRD website](http://www.agric.wa.gov.au/industrial-hemp): www.agric.wa.gov.au/industrial-hemp

## The applicant hereby applies to the Registrar, Department of Primary Industries and Regional Development for amendment of an existing licence under the [*Industrial Hemp Act 2004*.](http://www.austlii.edu.au/au/legis/wa/consol_act/iha2004176/)

If there are new Relevant Persons associated with the new premises, you must fill out an ‘Application to add new Relevant Person’ (Form 604) available from the website above.

### The application is made to amend information provided by the existing licensee.

|  |  |  |  |
| --- | --- | --- | --- |
| Name of existing Licensee: |       | Lic. No.: |       |

### Add or remove premises?

This application is to:

 [ ]  Add a NEW premises – **Go to questions 3 – 13 (inclusive)**

 [ ]  Remove a premises – **Go to questions 4 and 13 only**

### Address of the premises where the activities will occur

|  |  |
| --- | --- |
| Address: |       |
| Town: |       | Postcode:  |      |

### Address of the premises to be REMOVED from this licence

 [ ]  X if not applicable

|  |  |
| --- | --- |
| Address: |       |
| Town: |       | Postcode:  |      |

### Name and contact details of the owner of the premises

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |       | Postal Address: |  |
| Tel:  |       | Mob: |       | Email: |       |

### Name and contact details of the person primarily responsible for the activities at the new premises

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |       | Postal Address: |  |
| Tel:  |       | Mob: |       | Email: |       |

### Attach a copy of the lease agreement(s) or business arrangement(s) permitting use of the premises for the proposed activities (if you are not the owner)

### Attach a copy of the title deeds of the premises for the proposed activities

 (If you are the owner)

### Attach a plan of each premises showing the proposed location of the crop (if applicable)

### Area of industrial hemp intended to cultivate (if applicable)

[ ]  Less than 2 hectares

[ ]  2-10 hectares

[ ]  More than 10 hectares

### Proposed activities to be conducted on the new premises

|  |
| --- |
|       |
|       |
|       |

### Proposed security arrangements at the premises where the activities will occur (see section B of notes). Include details of crop fencing, storage, etc.

|  |
| --- |
|       |
|       |
|       |

### Declaration

(a) The information I have supplied in the application is to the best of my knowledge and belief, true and correct in every particular;

(b) I have read and understand the requirements and obligations of the *Industrial Hemp Act 2004* and Regulations.

### If a body corporate:

|  |  |
| --- | --- |
| This application has been completed by: |       |
| who is a duly authorised director/senior executive officer of the body corporate. |
| Director: |       | Date: |       |
| Counter signatory: |       | Date: |       |

**If an individual or partnership:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Applicant Name: |        | Signature: |  | Date: |       |
| Witness Name: |       | Signature: |  | Date: |       |
| Address of witness:  |       |
| Occupation of witness: |       |

### Submitting Applications

**Application checklist**

Ensure all these points have been addressed prior to sending your application

[ ]  Application is signed appropriately (Section 13)

[ ]  Thorough explanation of the activities for which a Licence is sought

[ ]  Lease agreement for each property (if you are not the owner)

[ ]  Title deeds for each property (if you are the owner)

[ ]  Maps for each property showing proposed location of crops or other licensed activities

Submit this signed application to:

hempregistrar@dpird.wa.gov.au

Including lease agreements/business arrangements or title deeds (as applicable) and site plans as separate attachments

Or

Dispatch this signed application to:

The Registrar

*Industrial Hemp Act 2004*
Department of Primary Industries and Regional Development
3 Baron-Hay Court
South Perth WA 6151

Pleas allow 10 days extra processing time for applications sent by mail.

For assistance completing this form telephone (08) 9368 3467 or email hempregistrar@dpird.wa.gov.au