## Adding / Removing a premises

## to an existing Licence under the *Industrial Hemp Act 2004* of Western Australia

## Refer to ‘IHP-3 Notes to assist in applying for an Industrial Hemp Licence’ available from the [DPIRD website](http://www.agric.wa.gov.au/industrial-hemp): www.agric.wa.gov.au/industrial-hemp

## The applicant hereby applies to the Registrar, Department of Primary Industries and Regional Development for amendment of an existing licence under the [*Industrial Hemp Act 2004*.](http://www.austlii.edu.au/au/legis/wa/consol_act/iha2004176/)

If there are new Relevant Persons associated with the new premises, you must fill out an ‘Application to add new Relevant Person’ (Form 604) available from the website above.

### The application is made to amend information provided by the existing licensee.

|  |  |  |  |
| --- | --- | --- | --- |
| Name of existing Licensee: |  | Lic. No.: |  |

### Add or remove premises?

This application is to:

Add a NEW premises – **Go to questions 3 – 13 (inclusive)**

Remove a premises – **Go to questions 4 and 13 only**

### Address of the premises where the activities will occur

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Address: | |  | | |
| Town: |  | | Postcode: |  |

### Address of the premises to be REMOVED from this licence

X if not applicable

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Address: | |  | | |
| Town: |  | | Postcode: |  |

### Name and contact details of the owner of the premises

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name: |  | | | Postal Address: | |  | |
| Tel: |  | Mob: |  | | Email: | |  |

### Name and contact details of the person primarily responsible for the activities at the new premises

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name: |  | | | Postal Address: | |  | |
| Tel: |  | Mob: |  | | Email: | |  |

### Attach a copy of the lease agreement(s) or business arrangement(s) permitting use of the premises for the proposed activities (if you are not the owner)

### Attach a copy of the title deeds of the premises for the proposed activities

(If you are the owner)

### Attach a plan of each premises showing the proposed location of the crop (if applicable)

### Area of industrial hemp intended to cultivate (if applicable)

Less than 2 hectares

2-10 hectares

More than 10 hectares

### Proposed activities to be conducted on the new premises

|  |
| --- |
|  |
|  |
|  |

### Proposed security arrangements at the premises where the activities will occur (see section B of notes). Include details of crop fencing, storage, etc.

|  |
| --- |
|  |
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|  |

### Declaration

(a) The information I have supplied in the application is to the best of my knowledge and belief, true and correct in every particular;

(b) I have read and understand the requirements and obligations of the *Industrial Hemp Act 2004* and Regulations.

### If a body corporate:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| This application has been completed by: | |  | | |
| who is a duly authorised director/senior executive officer of the body corporate. | | | | |
| Director: |  | | Date: |  |
| Counter signatory: |  | | Date: |  |

**If an individual or partnership:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Applicant Name: |  | | Signature: |  | Date: |  |
| Witness Name: |  | | Signature: |  | Date: |  |
| Address of witness: | |  | | | | |
| Occupation of witness: | |  | | | | |

### Submitting Applications

**Application checklist**

Ensure all these points have been addressed prior to sending your application

Application is signed appropriately (Section 13)

Thorough explanation of the activities for which a Licence is sought

Lease agreement for each property (if you are not the owner)

Title deeds for each property (if you are the owner)

Maps for each property showing proposed location of crops or other licensed activities

Submit this signed application to:

[hempregistrar@dpird.wa.gov.au](mailto:hempregistrar@agric.wa.gov.au)

Including lease agreements/business arrangements or title deeds (as applicable) and site plans as separate attachments

Or

Dispatch this signed application to:

The Registrar

*Industrial Hemp Act 2004*  
Department of Primary Industries and Regional Development   
3 Baron-Hay Court   
South Perth WA 6151

Pleas allow 10 days extra processing time for applications sent by mail.

For assistance completing this form telephone (08) 9368 3467 or email [hempregistrar@dpird.wa.gov.au](mailto:hempregistrar@agric.wa.gov.au)