Renewal of a Licence

## under the *Industrial Hemp Act 2004* of Western Australia

## Refer to ‘IHP-3 Notes to assist in applying for an Industrial Hemp Licence’ available from the [DPIRD website](http://www.agric.wa.gov.au/industrial-hemp): www.agric.wa.gov.au/industrial-hemp

## The applicant hereby applies to the Registrar, Department of Primary Industries and Regional Development to renew an existing Licence under the [*Industrial Hemp Act 2004*.](http://www.austlii.edu.au/au/legis/wa/consol_act/iha2004176/)

### 1. The renewal is made to amend information provided by the existing licensee

|  |  |  |  |
| --- | --- | --- | --- |
| Name of existing Licensee: |       | Lic. No.: |       |

### 2. Authorised activity for which the Licence is required:

[ ]  Cultivate industrial hemp

[ ]  Harvest industrial hemp

[ ]  Process industrial hemp

### 3. The application is made on behalf of an:

[ ]  Individual

[ ]  Partnership

[ ]  Body corporate

### 4. Full name of applicant

|  |
| --- |
|       |

### 6. Business (physical) address and contact details of applicant (if changed)

|  |  |
| --- | --- |
| Address: |       |
| Town: |       | Postcode:  |      |
| Tel:  |       | Mob: |       | Email: |       |

### 7. Postal address of applicant for correspondence (if changed)

|  |  |
| --- | --- |
| Address: |       |
| Town: |       | Postcode:  |      |

### 8. Details of Relevant Persons (see section A of notes)

(If more space is required add a sheet to the application)

|  |
| --- |
| **Relevant Person 1** |
| Full name: |       | Any previous names: |       |
| Role: |       |
| Residential address: |       |
| Postal address: |       |
| Date of birth: |      | Place of birth: |       |
| Date entered Australia (if applicable): |       | Signature: |       |
| Tel: |       | Mob: |       | Email: |       |
| **Relevant Person 2** |
| Full name: |       | Any previous names: |       |
| Role: |       |
| Residential address: |       |
| Postal address: |       |
| Date of birth: |      | Place of birth: |       |
| Date entered Australia (if applicable): |       | Signature: |       |
| Tel: |       | Mob: |       | Email: |       |
| **Relevant Person 3** |
| Full name: |       | Any previous names: |       |
| Role: |       |
| Residential address: |       |
| Postal address: |            |
| Date of birth: |      | Place of birth: |       |
| Date entered Australia (if applicable): |       | Signature: |       |
| Tel: |       | Mob: |       | Email: |       |

### 9. Premises covered by Licence

1. The premises stated on the previous Licence are current

Yes **[ ]** No **[ ]**

(If No,The addition of new premises not covered by a previous Licence requires the submission of Form 605 Application to add a new premises.)

1. The premises stated on the previous Licence are owned by the Licensee

Yes **[ ]** No **[ ]**

(If No,Attach a current lease agreement for each premises stated on the previous Licence with this application.)

|  |
| --- |
| **Removal of a Premises** |
| Address: |       |
| Property Owner Name: |       |
| Postal address: |       |
| Mob: |       | Signature: |       |
| Tel: |  | Email: |  |
| **Removal of a Premises** |
| Address: |       |
| Property Owner Name: |       |
| Postal address: |       |
| Mob: |       | Signature: |       |
| Tel: |  | Email: |  |

### 10. Full description of activities for which a Licence is required (If more space is required add a sheet to application)

**Cultivation and / or Harvest** (Ensure adequate information about what tasks will be done under Licence; how it will be done and what equipment is available to conduct the activity, if not processing describe what will be done with harvested material)

|  |
| --- |
|  |
|  |
|  |
|  |
|  |

**Processing** (If a processing Licence is required, complete the table below with as much detail as possible)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Part of the plant used** | **Product to be produced** | **End use of the product** | **Method of processing** | **What machinery will be used?** | **Where will the processing be done?** |
| e.g. Stem | Fibre | Textiles, building products | Extraction of fibres by decortication | Decorticator owned by AAA Hemp Co. | On premises described in Section 12 |
|       |       |       |       |       |       |
|       |       |       |       |       |       |
|       |       |       |       |       |       |
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|       |       |       |       |       |       |

### 11. Are you affected by bankruptcy proceedings? Yes [ ]  No [ ]

|  |  |
| --- | --- |
| If yes, please give details |       |
|       |

### 12. Character (see section A of notes)

### Have you or any relevant person on this application, ever been convicted of, or found guilty of any offences?

### (exclude traffic offences and convictions ‘spent’ under the *Spent Convictions Act*) Yes [ ]  No [ ]

Are you aware of any proceedings against you, or any relevant person on this application, for an offence, including proceedings by way of appeal or review? Yes **[ ]** No **[ ]**

Have you, or any relevant person on this application, ever been disqualified from holding a Licence by any occupational licensing board? Yes **[ ]** No **[ ]**

If you answered yes to any of the above, you must give details of alloccurrences. Include the following

|  |  |
| --- | --- |
| The name of the court or board: |       |
| The offence: |       |
| The sentence received: |       |
| Relevant dates: |       |

Note: If there is insufficient space on this form to provide details of offences, provide the details on a separate sheet of paper.

### 13. Declaration

(a) I am aware that a police check on me and relevant persons will be undertaken in determining the suitability of my application;

(b) The information I have supplied in the application is to the best of my knowledge and belief, true and correct in every particular;

(c) I have read and understand the requirements and obligations of the *Industrial Hemp Act 2004* and Regulations.

### If a body corporate:

|  |  |
| --- | --- |
| This application has been completed by: |       |
| who is a duly authorised director/senior executive officer of the body corporate. |
| Director Name: |       | Signature: |  | Date: |       |
| Counter Signatory Name: |       | Signature: |  | Date: |       |

### If an individual or partnership:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Applicant Name: |       | Signature: |  | Date: |       |
| Witness Name: |       | Signature: |  | Date: |       |
| Address of witness:  |       |
| Occupation of witness: |       |

### 14. Credit Card Payments

Renewal of a Licence $131.00 (GST exempt)

|  |  |
| --- | --- |
| Card Type: |  [ ]  VISA [ ]  MasterCard |
| Cardholders Name: |       |
| Card Number: |       |
| Expiry Date: |       |
| Total Amount: |       |

### 15. Submitting Applications

**Application checklist**

Ensure all these points have been addressed prior to sending your application

[ ]  Application is signed appropriately (Section 8 and Section 13)

[ ]  Thorough explanation of the activities for which a Licence is sought

[ ]  If new premises where activities are to occur under Licence are to be added to the application, ensure form 605 is attached for each

[ ]  Current lease agreements for each premises stated on the previous Licence (if not owned by the licensee)

Submit this signed application to:

hempregistrar@dpird.wa.gov.au

Including all supporting documents as separate attachments

Or

Dispatch this signed application to:

The Registrar

*Industrial Hemp Act 2004*
Department of Primary Industries and Regional Development
3 Baron-Hay Court
South Perth WA 6151

Pleas allow 10 days extra processing time for applications sent by mail.

For assistance completing this form telephone (08) 9368 3467 or email hempregistrar@dpird.wa.gov.au