



## DPIRD ANIMAL ETHICS COMMITTEE ANNUAL ANIMAL USE REPORT FOR 2025

All research involving the use of animals must comply with the *Animal Welfare Act 2002* (WA) and the requirements of the *Australian code for the care and use of animals for scientific purposes* (8<sup>th</sup> edition, 2013).

'The Code' (clause 2.4.34) - Investigators must provide the following to the AEC, in accordance with AEC and institutional policies and procedures:

- (i) an annual report for an approved project, regardless of the duration of AEC approval for the project.
- (iii) a final report on outcomes as soon as practicable after completion or discontinuation of a project.

### INSTRUCTIONS – Please read before completing

- Annual Reporting is necessary on all projects, even if no animal work was performed during the reporting year.
- This report covers the period 1 January 2025 – 31 December 2025. If no animal work was performed during the year, you **must** submit this report as a 'Nil' return.
- If the project was completed during the reporting period, a separate Trial Completion Report (TCR) must be submitted in addition to the Annual Animal Use Report.
- Annual Animal Use Reports **must** be submitted **before Monday 19 January 2026**. Late submissions will not be accepted.
- After completing this form, please submit to the Animal Ethics Office  
[AnimalEthicsOffice@dpird.wa.gov.au](mailto:AnimalEthicsOffice@dpird.wa.gov.au)
- Please note that forms that are incomplete or completed incorrectly may be returned for resubmission.

Text boxes will expand automatically to accommodate entry. Please do not delete headers or footers.

Hit Tab key after last cell entry to add more rows in tables.

To tick (cross) a box, select the box and left mouse click.

Lodge this form in WORD format by email in the first instance. Please insert a digitised signature as an image or scan and return.

### 1. PRINCIPAL INVESTIGATOR DETAILS

Name:				Organisation:	
Email:		Phone:		Mobile:	

### 2. PROJECT DETAILS

AEC Project Number:	Approved Start Date:	Approved Finish Date:
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	Actual Start Date:	Actual Finish Date:
Project Title:		
Location(s):		

### 3. PROJECT STATUS – Indicate applicable box/es X

<b>Not commenced</b> <input type="checkbox"/> <i>For projects not commenced, please state a reason below and then complete Section 11. DECLARATION</i>	<b>Ongoing (not completed)</b> <input type="checkbox"/> <i>If the project is due for expiry; an amendment request is required to extend the project</i>
<b>Commenced; no animals used in 2025</b> <input type="checkbox"/> <i>If no animals were used in 2025, please complete Section 4. NIL RETURN</i>	<b>Completed</b> <input type="checkbox"/>
<b>Commenced; animals used in 2025</b> <input type="checkbox"/>	<b>Withdrawn</b> <input type="checkbox"/>

### 4. NIL RETURN – Indicate one box only X

Were any animals used in this project during 2025?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If <b>yes</b> , please continue to complete the remaining sections of the report.		
If <b>no</b> , please explain below why no animals were used in 2025.		

### 5. ANIMALS APPROVED and USED – List all animals approved by the AEC for this project (one row per animal species) and indicate the number actually used in 2025. Please only list numbers of animals used in 2025, not the lifetime of the project. Include a row for mortalities, if applicable.

Animal Species (Include non-targets)	Total animal number approved for the entire project	Total number <u>approved</u> for 2025	Number of animals <u>actually used</u> during 2025	Fate of the animals	Please specify here if fate of the animals is other
				Choose an item.	
				Choose an item.	
				Choose an item.	
				Choose an item.	

If the number of animals exceeded the number approved by the AEC, please explain why.

#### 6. MORTALITIES – *actual deaths during the reporting period.*

Animal Species (Include non-targets)	Planned deaths – as per AEC approval i.e. animals were deliberately killed, slaughtered or died as a part of the project or as a humane endpoint.	Unplanned – this includes animals that became ill or injured and were euthanased or found dead, and the deaths were <u>not planned</u> as part of the project, although they may have been foreshadowed.	Did unplanned deaths exceed the critical limit?  (please note that a critical limit breach is classed as an unexpected adverse event and further details should be provided in section 7)

#### 7. UNEXPECTED ADVERSE EVENTS – *provide details of any unexpected adverse events during the reporting period*

*Please note that an unexpected adverse event is defined as “an event that may have a negative impact on the wellbeing of animals and was not foreshadowed in the approved project or activity”*

Event Date	Date Reported to the AEC If not reported to the AEC, why not?	Number of animals affected	Brief description of cause and actions taken

#### 8. PROGRESS REPORT – for the reporting period 1 January 2025 – 31 December 2025

##### Glossary

##### What progress has been achieved during the reporting period?

*Provide a brief progress report and describe if/ how the project is meeting its aims (approx. 1-2 paragraphs). Please use PLAIN ENGLISH. (If technical jargon is unavoidable, please add a definition and a brief description in the Glossary above).*

**Reflecting on the principles of Replacement, Reduction and Refinement (the 3Rs), describe how these were implemented during the reporting period.**

<b>Was the wellbeing and fate of the animals consistent with the approved application?</b> <i>Please provide a brief report regarding the welfare of animals used during 2025.</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Did any other problems occur which have interfered with progress?</b> <i>If <b>yes</b>, please describe the circumstances below. What steps have been taken to address the issue?</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Are you planning to make any changes to the project?</b> e.g., increase animal numbers, make changes to methodology, staff or location, or extend the finish date. <b>If <i>yes</i>, you will need to submit an <b>Amendment Request</b> to the Animal Ethics Office before making any changes.</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**9. STATEMENT OF COMPLIANCE – provide details of any non-compliance during the reporting period.**  
***Non-compliance refers to any failure to meet the requirements of the Code, the conditions of AEC approval, relevant legislation, or institutional policies.***

Did any instances of non-compliance occur in this project during 2025?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<i>If <b>no</b>, please continue to complete the remaining sections of the report.</i>		
<b>If <i>yes</i>, please describe the nature of the non-compliance, corrective actions taken, and whether the matter was reported to the AEC.</b> <i>Note: All non-compliance events must be reported in accordance with the Code.</i>		

**10. DECLARATION**

**I declare that the information contained in this report is true and correct**

**NAME:**

**SIGNATURE:**

**DATE:**

**Disclaimer**

The Chief Executive Officer of the Department of Primary Industries and Regional Development and the State of Western Australia accept no liability whatsoever by reason of negligence or otherwise arising from the use or release of this information or any part of it.

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