



Department of  
Primary Industries and  
Regional Development

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# Guidelines for Restricted Bird Keeping Applicants



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## Overview

These guidelines relate solely to the application for a restricted bird keeping permit. This service was previously administered through the Department of Biodiversity, Conservation, and Attractions (DBCA) however, the Department of Primary Industries and Regional Development (DPIRD) has assumed responsibility for this service delivery. DPIRD is responsible under the *Biosecurity and Agriculture Management Act 2007* (BAM Act) and *Biosecurity and Agriculture Management Regulations 2013* (Regulations) for the regulation and monitoring of prohibited bird species requiring a permit to import and keep in WA.

Introduced, exotic or alien animals are species that have been brought to a country or location where they do not occur naturally (introduced species). Mammals, birds, reptiles, and amphibians that are introduced or relocated to new areas often impact agriculture, the environment and the community. These species may:

- damage agricultural crops
- displace and compete with native animals and plants
- carry disease or parasites
- damage property
- cause land degradation
- have a negative impact on pets.

Once in the wild, these species can establish populations that may not show immediate impacts, but over time increase in number and become serious pests, which are near impossible to eradicate and control.

Part of DPIRD's responsibility is to ensure restricted species keeping standards are met. The Regulations specify keeping categories for declared pests to regulate the purposes for which they can be kept, and who (entities) can keep them for that purpose. A keeping permit is the administrative tool used to assign conditions for keeping a declared pest.

## Application process

These Guidelines should be read prior to submitting a permit application to keep a restricted species bird ([Invasive species permits, applications and fees](#)). The *Guidelines to Importing and Keeping Regulated Animals in Western Australia* should also be reviewed ([Guidelines to importing and keeping regulated animals in Western Australia](#)) as it provides additional information about restricted keeping.

Under the BAM Act and associated regulations, permits are required to import, keep, breed, move, or dispose of declared pests, including certain bird species.

# How to obtain a permit for restricted bird species:

## 1. Complete and submit an application to Keep Restricted Birds

A complete and accurate application form is required, to renew an existing permit or to complete a new permit application visit [www.dpir.wa.gov.au/invasivespeciespermits/](http://www.dpir.wa.gov.au/invasivespeciespermits/)

### Application Type:

- Whether the application is for a new, renewal or amendment to an existing permit application. Applications for renewal or amendment permits must be accompanied by photographs clearly showing the aviary or enclosure and where applicable any structural amendments.
- Amendment applications can include changes to a keeping environment, permit holder address or the number of species of bird being held for example.
- Renewal applications must be submitted 3 months prior to permit expiry.

### Applicant Details:

- The name and contact details of the applicant, including proof of identity.
- The applicant, if successful will become the permit holder.
- Personal information will be used and stored in accordance with Privacy Principles and the *Privacy and Responsible Information Sharing Act 2024*.

### Fit and Proper Person Declaration:

- Confirmation the applicant is a fit a proper person to hold a permit (as per Section 35 BAM Act).

### Enclosure Details:

- Confirmation of enclosure details.
- Noting the double door requirement for an aviary inside a dwelling is met through the aviary door, and interior and/or exterior doors of the dwelling; an aviary outside **must** have an antechamber to meet double door requirements.

### Supporting evidence:

- Include relevant supporting documentation or information (if applicable).

### Signed Declaration:

- The application must include a signed declaration confirming the accuracy of the information provided.

Completed applications are submitted via email to [RKApplications@dpird.wa.gov.au](mailto:RKApplications@dpird.wa.gov.au)

Permits will be issued for a duration of 5 years.

## 2. Payment of fees and charges

Applications and inspections are charged for on a cost recovery basis as detailed in the *Agriculture and Food Services, Products and Fees 2025-26* ([Agriculture and Food Services, Products and Fees](#)).

### Application fee

The cost for an application is \$76.67; it is non-refundable and must be paid whether the application is approved or refused. Applications will not be processed until the required fee is paid and all required information has been provided.

Invoices for application fees will be issued once an application is received. Information about how to pay the invoice is on the application form and detailed in the *Agriculture and Food Services, Products and Fees 2025-26*.

### Inspection fee and what to expect

The cost for an inspection is \$72.68. Inspections will typically be undertaken for new applications and will be detailed on the same invoice as the application fee.

Inspections for renewal or amendment applications will be determined based on the nature of the amendment, and/or how many permit renewal or amendment applications have previously been approved. An inspection fee for a renewal or amendment application will be detailed on the same invoice as the application fee.

If an inspection identifies a non-compliance issue or an improvement to keeping standards, additional inspections may be required, and applicants may be further charged. It is the applicant's responsibility to ensure a valid permit is held and keeping standards are met and adhered to throughout the duration of holding a valid permit and keeping the species.

## 3. Receipt of application outcome

Once an application and associated payment have been received, and an inspection undertaken (if applicable), the applicant will be notified of the outcome. A formal letter will be emailed to the applicant using the contact information provided in the application form.

If all information has been provided and keeping standards met, a permit will be issued with an approval letter.

If information is missing or keeping standards have not been met a permit will not be issued and a refusal letter will be issued.

The Permit Team at DPIRD will work with applicants to meet standards; however, it is the applicant's responsibility to ensure **ALL** requirements are met.

## Compliance

Part of DPIRD's legislative responsibility involves conducting inspections to ensure keeping standards are met and maintained and relevant permits to keep restricted bird species are held.

Non-compliance of holding a valid permit or meeting keeping standards can result in compliance activities being undertaken. Compliance activities can include the seizure of imported or exotic bird species, the issue of Pest Keeping Notices (PKNs) or Pest Control Notices (PCNs), the withdrawal of permits and possible judicial proceedings.

DPIRD may request clarification or further information from an applicant and allow them reasonable time to remedy any non-compliance.

## False and misleading information

Applicants should be aware that the giving of false or misleading information is a serious offence under the *Criminal Code Act 1995 (Cth)*.

## Timeframes

Applications will be processed once payment has been received. Invoices will be issued within 5 working days from receipt of application. Once payment is received, applications will be assessed within 20 working days.

These timeframes are reliant on the quality of information provided in the application. If an inspection is required, the process may take longer.

The above timeframes are indicative only.

## Enquiries:

Website: [Department of Primary Industries and Regional Development](#)

Email: [RKApplications@dpird.wa.gov.au](mailto:RKApplications@dpird.wa.gov.au)

## Important Disclaimer

The Chief Executive Officer of the Department of Primary Industries and Regional Development and the State of Western Australia accept no liability whatsoever by reason of negligence or otherwise arising from the use or release of this information or any part of it.

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